



LODI TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING MINUTES
AUGUST 14, 2012 - 7:30 P.M.
LODI TOWNSHIP HALL
3755 PLEASANT LAKE ROAD
ANN ARBOR, MICHIGAN

1. **Open Meeting** - The meeting opened with the flag pledge at 7:30 p.m.
2. **Roll Call** - Present: Lindemann, Canham-Keeley, Foley, Godek, Rentschler, Masters, and Staebler. Others present include Attorney Jesse O'Jack, Planning Commission Chair John Steeb, and 5 citizens
3. **Attorney Report** – Questions answered on the Waters Road special assessment district. According to a map more than 51% of the property owners that front on Waters Road have signed the petition. Mr. O'Jack's request for added wording in the resolution was acceptable to Steven Mann, attorney from Miller Canfield who is helping with the legal issues for the SAD. We need a resolution from the Road Commission about what costs they will absorb. We should not need to do a periodic reestablishment of costs. Legal costs and mailing/publication costs need to be added to the costs.

Weed ordinance and Blight Ordinance we need to keep the certified mailing requirements. The weed ordinance needs to be published annually in March each year. That will be the first notice and then notification can be done by regular mail.

Peddler ordinance. Feeling of the board is that the ordinance presented may be too cumbersome. Attorney will simplify and send another copy.

4. **Consent Agenda** - Moved Foley, seconded Staebler to approve the consent agenda.

- C-1: Approve July Board Minutes
- C-2: Accept - Investment Report (treasurer report)
- C-3: Recognize Budget Report
- C-4: Amend Budget as follows

| <u>Category</u> | <u>Description</u> | <u>Increase</u> | <u>Decrease</u> |
|-----------------|---------------------|-----------------|-----------------|
| 101101:980.1 | Software & Support | 4500.00 | |
| 101101:995 | Capital Improvement | | 4500.00 |
| | Totals | 4500.00 | 4500.00 |

- C-5: Approve - Payment of Bills – 7/11/2012 thru 8/14/2012
- C-6: Recognize Planning Commission Report
- C-7: Recognize Zoning Report
- C-8: Recognize Sheriff Report
- Carried

4. **Planning Commission** – Mr. Steeb spoke about a workshop that he attended. Information picked up at the meeting was very helpful. Wrapping up on the ordinance changes. Also spoke about the changes in the tower requirements and approvals of co-locations.

5. **Public Comment** - Public comment was offered at 7:46: p.m. Comments of FEMA guidelines.
6. **Approve/Revise Agenda** - Moved Canham-Keeley, seconded Staebler to approve the revised agenda, removing the Peddlers ordinance under unfinished business and also removing the Blight/grass Ordinances under new business. Carried
7. **Unfinished Business** –
 1. **F.O.I.A.** – Moved Godek, second Foley to establish F.O.I.A. fees as follows:
 - \$16 per hour for research and compiling information
 - Public Notice requests – free of charge if can be transferred electronically,
 - Cost of copies as listed in regular fee schedule
 - Mileage at current IRS reimbursement level
 - Copy Costs as stated in regular fees
 - Large copies if needed to be done off site – cost of copies charged from business plus hourly wage rate and mileage
 - Actual cost of mailing (including postage, envelopes, etc.)
Carried.
8. **New Business**
 1. **MTA Fall Workshops** – Supervisor Godek encouraged board members to attend.
 2. **Resolution for Waters Road Special Assessment District** – Corrections were made to the resolution and incorporated into the copy. Moved Foley, seconded Masters to adopt the Resolution #1 For the Waters Road Special Assessment District, establishing the district. . The residents will be assessed the \$100,000 and any costs incurred by the Township will be billed to the Road Commission. If the costs go over the \$200,000 cost the Road Commission will cover them. Each parcel cost will be \$1695. The cost can be paid immediately, or it can be paid over ten years with their taxes. If paying over time, interest will be added. Roll Call Vote: Aye: Masters, Godek, Staebler, Rentschler, Canham-Keeley, Foley, and Lindemann. Nay: None Absent/Abstain: None. Resolution declared adopted.
 3. **Minor Site Plan Change Fees** – Discussion held on setting a lower fee for minor site plan changes. Moved Masters, second Foley to set the minor site plan escrow level at \$350 to cover the initial pre-application, review and follow up meeting. If they have not gotten all their information gathered and in order, the applicant will need to start from the beginning again.
 4. **Public Comment** – Offered at 8:15 p.m. Representative Mark Ouimet informed the board that the legislature is going to start take hearings on the manufactured home monthly fee. Currently working on getting input to see about raising the monthly fee. Bethel Church Bridge – waiting for information from the Road Commission.
 5. **Adjournment** - Moved Lindemann, seconded Foley to adjourn at 8:21 p.m. Next meeting will be September 4, 2012 at 7:30 p.m.

Elaine E. Masters
Clerk, Lodi Township